

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: D. Anthony Rubin
BID NO.: 18-18055

Date Issued: May 15, 2018

FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR ROOF SERVICE PROGRAM
FOR VARIOUS SAWS LOCATIONS
ADDENDUM NO. 1

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 p.m., May 22, 2018** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

(Contractor’s Insurance Requirements Attached)

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer’s Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

This **Addendum no. 1** is being issued to revise the Price Schedule and to provide response to the questions submitted.

Question # 1. Will there be an additional line item for Sub Contractor Mark ups? Due to multiple events that take place to successfully provide that service.

ROOFING SERVICE PROGRAM

5. If during the performance of services Contractor determines that additional services are necessary, Contractor shall notify SAWS prior to beginning any work. Contractor shall provide SAWS with a written description of the services needed, time required to perform service and the estimated cost. Upon SAWS' approval of the cost and SAWS' authorization to proceed from the SAWS Facility Manager, the Contractor shall commence work and shall complete the services within a time schedule that is mutually agreed upon by both parties. If any of the work/services require support from another company, SAWS must approve in advance. However, the contractor will be responsible for paying his/her sub-contractor. SAWS will reimburse the contractor at the invoice price with no mark up.

Change: item number 5 to read

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- a) If an event occurs requiring multiple roof repair, at the same time, at different locations Contractors can utilize Sub-contractor(s), if above requirements are meet. Pricing covered Price Schedule Group 2, Item 2, Cost plus Service and Multiple Events.
- b) If SAWS request special service(s) the Contactor cannot perform and the above requirements are meet. Pricing covered Price Schedule Group 2, Item 2, Cost plus Service and Multiple Events.

Question # 2. May the service of "Moisture Surveys" and "Roof Inspections" be removed from the Scope of work tasks list? Due to these services are performed by Companies/Outfits with Specialty equipment, training and licenses. **Answer:** See response above.

PRICE SCHEDULE

Quantities provided are only estimates and are in no way binding to SAWS.
SAWS reserves the right to add or delete items and change quantities depending on SAWS needs.

NOTE: Labor Prices must be inclusive. The rates below shall include all costs related to transportation, safety equipment, equipment need to perform the work.

Item No.	Description	UOM	EST. ANNUAL HOURS	Unit Price/Hour	Extended Price
GROUP 1: LABOR RATE					
1	Labor rate 7:00 AM – 4:00 PM Monday - Friday Lawson No.	Hour	300	\$	\$
2	Labor Rate After 4:00 PM Lawson No.	Hour	60	\$	\$
3	Labor Rate Weekends/Holidays Lawson No.	Hour	60	\$	\$
4	Trip Charge Round Trip Vehicle Lawson No.	Each	30	\$	\$
Sub Total for Group 1					\$

Item No.	Description	Cost Plus	Unit Price	Extended Price
GROUP 2: Cost Plus				
1	Cost Plus applies to all miscellaneous parts Lawson No.	_____ %	\$ 20,000	\$
2	Cost Plus - Special Service and Multiple event(s) cost	_____ %	\$ 20,000	\$
Sub Total for Group 2				\$
GRAND TOTAL (Groups 1 – 2)				\$

Note: Cost Plus on parts not to exceed 20%

IT IS NECESSARY TO RETURN THIS ADDENDUM TOGETHER WITH YOUR ORIGINAL BID DOCUMENT.